

VTCT, Eastleigh House, Upper Market Street, Eastleigh, Hampshire, SO50 9RD, England

Tel: +44 (0) 2380 684500

E-mail: customerservice@vtct.org.uk



1. Raising Future Standards at the VTCT Conference 2011 Update

VTCT is proud to announce an afternoon of CPD sessions at the 2011 conference. Simon Shaw, European Artistic Director of Wahl, will be demonstrating his excellent hair cutting skills and Skin by Sterex will follow with a visually pleasing stage make-up demonstration.*

All our centres are invited to attend VTCT's second national conference for educators and training providers throughout the UK.

The 2011 conference looks set to be another exciting and informative event. Vocational training providers will have the opportunity to discover the government's vision for future vocational qualifications funding and framework from some of the top education and learning experts.

VTCT's second national conference, entitled *Raising Future Standards*, will cover key topics such as the impact of the QCF (Qualification Credit Framework) and how this framework will develop in the future. It will also focus on findings from Professor Alison Wolf's independent review of vocational qualifications.

Key speakers include:

- Francis Thomas, Director of Internal and External Affairs, Ofqual.
- Gareth Griffiths, Head of Curriculum and Qualifications Policy, Young People's Learning Agency.
- Jeanette Castles, VTCT External Verifier and owner of The Therapy Learning Centre, Essex.

Delegates will experience an afternoon of interactive demonstrations from the hair and beauty industries before visiting the Beauty UK and Holistic Health exhibitions, at no extra cost. Beauty UK will also be the platform for a round of VTCT-sponsored WorldSkills UK competition heats for beauty and related therapies.

On the day of the conference, guests will be entered into a raffle to win luxury spa treatments.

The conference will take place on Monday 9 May at the NEC, Birmingham from 10am. Tickets cost £100 per delegate. A group booking of five tickets will cost just £250.

Please visit www.vtct.org.uk to book your place or call 02380 684 500 to pay by credit card.

*Delegates can choose to attend both CPD sessions or just one.



2. VTCT Record of Assessment Books

VTCT books are available now in 2010/11 formats, these will remain valid and usable with learners in 2011/12 (providing there has been no qualification change which would be indicated by a different product number). Following feedback from our customers, we are producing revised versions of our record of assessment books for the 2011/12 academic year. There will be revisions to the look and feel and any corrections to inaccuracies. They do not affect the structure of the qualifications. They will start to be produced from April, but to guarantee receipt of the new versions, please place your orders after Wednesday 1 June.

Help us save the forests! Please try not to over order.

3. Delivering VTCT Assessor and Verifier Qualifications

VTCT is now able to deliver the Level 3 Certificate in Assessing Vocational Achievement (QCF) and Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (QCF) directly in our centres. We have a fully experienced and qualified team that can visit your centre to provide full training for these qualifications. VTCT will also soon be releasing regional updates regarding the full VTCT Assessor and Verifier package,

For more information please contact Nigel Taylor, Chief Verifier at nigeltaylor@vtct.org.uk

4. Centre Administration Update - March 2011

Registration

475 centres now use e-registration file upload. We are currently seeking to guarantee turnaround within a couple of days. This has been sustained over a long period now and is only prevented when there are issues within the information provided.

There will be further developments this year to improve the efficiency and customer responsiveness. Currently around 86% of registrations occur this way. It's easy, you can download the guidance material from Linx2 login on the web; look for Linx2Exchange/e-downloads.

Certification

Most centres now use Linx2Online (web) claims – and 85% of centres use either this method or e-certification (file upload). Centres should note that with effect from Monday 7 March 2011 an upgrade was implemented to our system that improves the functionality of the web-based claims. This includes:

- Full validation of all units (not just duplicates) and rules of combination
- One click application of option units to whole cohort
- Hiding of Mandatory units as required
- An ability to flag additional units and to declare prior passes
- The guidance was updated at the same time

We are continuing to strive to attain 90% of certificates printed within the same day as the claim is received.

Exams Officers who require a secure login to use our online facilities should email their details to linx2help@vtct.org.uk.

Access Arrangements

We are now accepting files via the same portal used for e-registrations and e-certification. You can obtain upon request Word versions of the Reasonable Adjustment forms to use for this purpose. Normally confirmation is taking about 1 week.

If you do not currently use any of the methods above and would like more information, please contact Centre Admin on 02380 684500 or centreadmin@vtct.org.uk for advice. We will be happy to help.

5. Personal, Learning and Thinking Skills

The Habia mapping guide for Personal, Learning and Thinking Skills is available on the home page of our website www.vtct.org.uk

6. New VTCT Salon Management Qualification Details 2011-2012

Level 3 Certificate in Salon Management (QCF)				
Qualification number: 600/1395/3				
Credit Value: 19 credits (minimum)				
Mandatory units				
Level	Unit title	Unit No.	GLH	Credits
L3	Monitor and maintain health and safety practice in the salon	R/600/8780	29	4
L3	Contribute to the effective running of business	A/601/5500	30	3
L3	Human resource management in the hair and beauty sector	M/601/2481	60	7
Optional units – 5 credits (minimum)				
Level	Unit title	Unit No.	GLH	Credits
L3	IT and data handling in the hair and beauty sector	A/601/4461	44	5
L3	Marketing in the hair and beauty sector	J/601/4463	32	6
L3	Salon design for the hair and beauty sector	H/601/4468	36	5

Level 4 Certificate in Salon Management (QCF)				
Qualification number: 600/1396/5				
Credit Value: 27 credits (minimum)				
Mandatory units				
Level	Unit title	Unit No.	GLH	Credits
L4	Salon management	K/601/4469	50	10
L4	Management of health, safety and security in the salon	M/601/5347	44	8
Optional units – 9 credits (minimum)				
Level	Unit title	Unit No.	GLH	Credits
L4	Public relations (PR) in the hair and beauty sector	L/601/4464	42	10
L4	Quality management of client care in the hair and beauty sector	M/601/5350	50	12
L4	Sales management in the hair and beauty sector	D/601/4467	47	9

Level 4 Diploma in Salon Management (QCF)				
Qualification number: 600/1397/7				
Credit Value: 59 credits (minimum)				
Mandatory units				
Level	Unit title	Unit No.	GLH	Credits
L4	Salon management	K/601/4469	50	10
L4	Management of health, safety and security in the salon	M/601/5347	44	8
L4	Public relations (PR) in the hair and beauty sector	L/601/4464	42	10
L4	Quality management of client care in the hair and beauty sector	M/601/5350	50	12
L4	Sales management in the hair and beauty sector	D/601/4467	47	9
Optional units – 10 credits (minimum)				
Level	Unit title	Unit No.	GLH	Credits
L3	Research in the hair and beauty sector	R/601/5342	32	7
L3	IT and data handling in the hair and beauty sector	A/601/4461	44	5
L3	Human resource management in the hair and beauty sector	M/601/2481	60	7
L3	Marketing in the hair and beauty sector	J/601/4463	32	6
L3	Salon design for the hair and beauty sector	H/601/4468	36	5

7. Complementary Therapy Funding Issues

Some centres are experiencing problems with funding for Complementary Therapy qualifications but we have a solution.

The qualifications affected are:

- Level 3 Diploma in Aromatherapy (QCF)
- Level 3 Diploma in Reflexology (QCF)
- Level 3 Diploma in Body Massage (QCF)

These qualifications maximise the employment opportunity for learners complying with the core curricula for these areas but unfortunately these do not attract Skills Funding Agency funding this academic year.

However, the following smaller qualifications do currently attract funding:

- Level 3 Diploma in Aromatherapy Techniques (QCF)
- Level 3 Diploma in Reflexology Techniques (QCF)
- Level 3 Diploma in Body Massage Techniques (QCF)

If you wish to transfer learners to these smaller programmes and to the additional QCF unit that remain:

- Business practice for complementary therapies
- Knowledge of less common pathology for complementary therapies
- Reflective practice for aromatherapy or Reflective practice for reflexology or Reflective practice for body massage.

VTCT will do this free of charge. VTCT will certificate successful learners for the 'Techniques' qualifications. Once the learner's have completed the additional units rather than claim the separate units you may claim the original qualification free of charge.

We cannot guarantee funding but our current understanding from Skills for Health is that from next academic year the original qualifications will be funded and the 'techniques' qualifications are unlikely to be funded.

If you require further information, please contact customer service on 02380 684500.

8. English College Football Association - are you involved?

You may know that VTCT sponsors both the Men's and Women's Leagues of the English College Football Association (ECFA). We are keen to improve our communication with Departments who belong to these leagues so we would be very grateful to hear from team managers and learn which team you manage. Your details will be kept confidential, and will only be used for VTCT Sports communications. Please respond to ECFA@vtct.org.uk.

10. VTCT Vacancy

VTCT is looking for a new Hairdressing External Verifier to join the team to support the South Coast, between Kent and Bournemouth

The successful applicant will need to have assessment and internal verification experience and be up-to-date with CPD activities.

For more information and to access an application form, please contact Gary Mitchell, Quality Assurance Manager at garymitchell@vtct.org.uk or call 02380 684500.

The deadline is Thursday 21 April.

Event

9. VTCT Sports Massage Therapy Course

VTCT is hosting a course to allow tutors teaching VTCT Sports Massage Therapy qualifications to upgrade their qualifications to the Level 4 Certificate in Sports Massage Therapy (QCF).

Workshops will actively involve delegates throughout, so appropriate clothing is advised.

Venue: Cornwall College, St Austell Centre;

Dates: Tuesday 31 May - Saturday 4 June and Monday 11 July - Saturday 16 July

Length of course: 11 days (see above), plus 2 days (to be arranged with delegates)

Cost: £360.

If you would like more information or to book a place please e-mail: events@vtct.org.uk. Please use the subject heading of 'Level 4 Sports Massage course' in your correspondence.